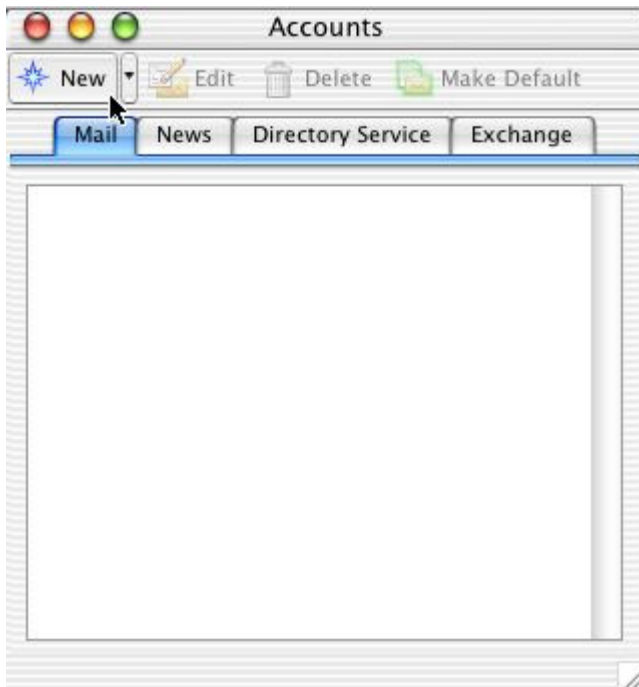


Entourage Setup

1) Open Entourage, go to the "**Tools**" menu (if you get other pop-up screens when opening Outlook Express, close them until you can click on the "**Tools**" menu), and click on "**Accounts...**"



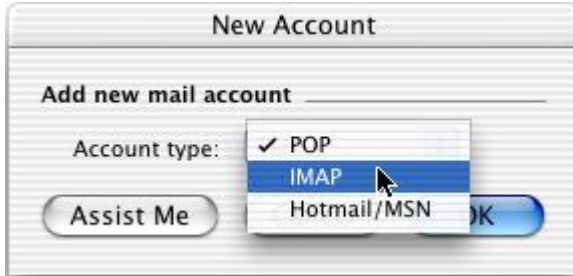
2) When the "**Internet Accounts**" window appears, click on the "**Mail**" tab. Click on "**New**" → "**Mail...**"



3) When the "**Account Setup Assistant**" dialog starts, begin filling out **Your name**: the name you want to appear on all your emails you send to people. At the bottom left of this window, click **Configure account manually**.



4) In the **New Account** window, choose POP, Click OK.



5) In the **Edit Account** window, fill in the following information:

Account Settings

Account name: ali@mydomain.xyz

Personal information

Name: Ali Abubakar

E-mail address: ali@mydomain.xyz

Receiving mail

Account ID: ali@mydomain.xyz

POP server: pop.callkeynetworks.co.ke

Password/Save password: enter the current password

Sending mail

SMTP Server: enter SMTP server of your current Internet provider in Dubai

Click **OK** to save

Edit Account

Account Settings Options Advanced

Account name: Joe User

Include this account in my "Send & Receive All" schedule

Personal information

Name: Joe User

E-mail address: user1234@umn.edu

Receiving mail

Account ID: user1234

IMAP server: user1234.email.umn.edu

Password: ●●●●●●

Save password in my Mac OS keychain

[Click here for advanced receiving options](#)

Sending mail

SMTP server: smtp.umn.edu

[Click here for advanced sending options](#)

Cancel OK

settings.